# Instructions: Bridge Referral Order through EPIC

1. Find and click Orders Only.
   * *Can be found either at the top of your EPIC workspace, or by clicking the main “Epic” button at the top left of the screen, scrolling to “Patient Care”, and clicking “Orders Only”*
2. Enter patient’s MRN and select patient
3. In the “Provider” box, choose either Laura Kehoe or Hasena Omanovic (this step is required, but it does not matter which provider you choose)
4. Click Accept.
5. Under “Medications and Orders”, type in “Bridge” in the search bar at the top and hit Enter.
6. Choose “Ambulatory Referral to MGH Bridge Clinic”
7. Required to fill in:
   * Priority
   * Reason for Referral (Can add Free Text here if needed!)
   * Services Needed
8. Click Accept.
   * *If this is your first time using the referral, “Favorite” it by clicking the star at the upper right hand of the blue box once you have Accepted the order*
9. Click Sign.
   * *You will be prompted to associate the order with a diagnosis if you have not already.*