December 13th, 2019

Ellen Forman

Manager of Community Resource Center

Massachusetts General Hospital
Wang Ambulatory Care Center, 023

15 Parkman Street

Boston, MA 02114

Dear Ellen,

The Sheraton Commander Hotel is proud to once again offer complimentary overnight accommodations for any of the visiting family members of patients in your hospital during the week of Christmas.

Anyone traveling fifty miles or more to visit a relative in your hospital is eligible for a maximum three nights, complimentary stay.

Reservations must be made prior to arrival. To make the reservation, please fill out the enclosed form, scan, and send it to meg.dimaggio@sheratoncommander.com (prior to December 24th) or commander.concierge@sheratoncommander.com (from December 24th on). You may also send it with the family to give at check-in. If you plan on doing this, please call Meg Di Maggio at 617-234-1351 to make the reservation over the phone. We must obtain a copy of the attached form for the family to receive the complimentary stay.

The complimentary stay is only valid for the nights of December 23rd, 24th, 25th, 26th, & 27th, 2019.

On behalf of the management and staff of the Sheraton Commander Hotel, we wish you a most happy and healthy holiday season.

Warmly,



Michael Guleserian

General Manager